



**Massachusetts Commission on the Status of Women**  
**Executive Committee Meeting Agenda**  
March 14, 2024 4:00pm-5:30pm  
**Meeting Link:** <https://us06web.zoom.us/j/85298853782>

1. Call to Order
2. Approval of Minutes
  - a. **February Executive Committee Minutes (VOTE)**
3. Chair Report- *Dr. Sarah Glenn-Smith*
  - a. Adhoc Committee- [State Commissioner Handbook](#)
    - i. MCSW State Commissioner Protocols
    - ii. [Committee Charter](#)
    - iii. Call for volunteers
  - b. [2024 Audit](#) Entrance Meeting - March 4<sup>th</sup>
  - c. Annual Planning Meeting
    - i. Facilitator?
    - ii. Nominations Committee- need volunteers before 3/21 (90 days prior to June Planning meeting)
4. Executive Director's Report- *Shaitia Spruell*
  - a. [Strategic Plan \(Summary of Strat. Plan Process\)](#) SP Adhoc Committee
  - b. [March Newsletter](#)
  - c. Regional & MCSW Logos **(link final here and add to slide)**
5. Scholarship Committee- *Denella Clark*
  - a. Application closes 3/15
  - b. 190+
6. Treasurer's Report- *Tanisha Arena*
  - a. [3/8 Budget Hearing Recap & Follow Up](#)
    - i. [FY2025 Presentation](#)
  - b. Investment Account Update **(interest-bearing acct)**
  - c. Quarter 3 Update (YTD+Projected)
7. Legislative & Public Policy Report- *Mary-dith Tuitt*
  - a. Parents Running for Office Advocacy
  - b. May Legislative Briefing – 3 Priorities
8. Program & Planning Report – *Dr. Aisha Miller*
  - a. Regional Commissions
  - b. Gardner Hearing
  - c. GELI
  - d. Commonwealth Heroines

- e. Future Reports
  - f. Emerita Program
  - g. [Speaker's Bureau](#) - *Upcoming Speaking Engagements? Let us know!*
    - i. *Add a slide that highlights what is coming up or just happened (Leslie-Ann, etc.)*
9. New Business
10. Adjourn

*Note: The listing of items are those reasonably anticipated by the Chair, which may be discussed. Not all items listed may be discussed and other items not listed may also be addressed to the extent permitted by law. The Chair may vary the order of items discussed.*

Attachments:

[MCSW Bylaws](#)

[Enabling Legislation - Massachusetts Commission on the Status of Women \(masscsw.org\)](#)

[FY2024 MCSW Commissioner Handbook DRAFT.docx](#)

[2024 Audit](#)

[DRAFT FY2025 Budget Request](#)

[March 2024 Full Commission Presentation](#)