



**Massachusetts Commission on the Status of Women**  
**Executive Committee Meeting Agenda**  
Thursday, May 9, 2024 4:00pm-5:30pm  
**Meeting Link: <https://us06web.zoom.us/j/85298853782>**

1. Call to Order
1. Approval of [Minutes](#)
  - a. April Executive Committee Meeting Minutes (vote)
2. Chair Report- *Dr. Sarah Glenn-Smith*
  - a. Annual Planning Meeting- [Annual Planning Meeting June 27 2024.docx](#)
    - i. Location- 6/27, 12:30-7PM
    - ii. Elections Committee- [Current Term End Dates](#)
  - b. Audit Update
  - c. Meetings with Appointing Authorities
    - i. Meeting with Senate President
    - ii. Meeting with Gov's Chief Secretary of Boards & Commissions 5/16
    - iii. MCWL 5/21
    - iv. Meeting with House Speaker- May TBC
  - d. MCSW Communications Committee
3. Executive Director's Report- *Shaitia Spruell*
  - a. Strategic Plan
  - b. [MCSW Policy Manual](#)
  - c. [Commissioner Experience Form](#)
4. Treasurer's Report- *Tanisha Arena*
  - a. FY2024
    - i. Regional Grants- GAA Expenditure Object Code Correction / Transfer
    - ii. Scholarship Distribution
    - iii. Surplus Spend Down
  - b. [Trust Fund Legislative Request.docx](#)
  - c. FY2025 Budget Update- [Senate Budget](#)
5. Legislative & Public Policy Report- *Mary-dith Tuitt*
  - a. [May Legislative Briefing](#)
  - b. Plymouth County Legislative Language Change
  - c. Act to An Act Relative to Missing Black Women, and Girls in Massachusetts ([H 3913 Matrix](#))
  - d. [Financial Literacy Bill](#)
6. Program & Planning Report – *Dr. Aisha Miller*
  - a. Regional Commissions

- i. Appointments - Bristol County
  - b. [GELI](#) Recap
  - c. [Commonwealth Heroines](#) Run of Show
  - d. [Speaker's Bureau](#)
  - e. Emerita
- 7. New Business
  - 8. Adjourn

*Note: The listing of items are those reasonably anticipated by the Chair, which may be discussed. Not all items listed may be discussed and other items not listed may also be addressed to the extent permitted by law. The Chair may vary the order of items discussed.*

Updated 5/8/2024

Attachments:

[MCSW Bylaws](#)

[Enabling Legislation - Massachusetts Commission on the Status of Women \(masscsw.org\)](#)

[2024 Audit](#)

[FY2025 Budget Request](#)

[April 2024 Full Commission Presentation](#)

[Dec 2023 OML Guide](#)

[Current Term End Dates](#)

[FY2025 Draft Calendar/WorkPlan](#)

[MCSW Policy Manual](#)