



**Massachusetts Commission on the Status of Women**

**[Full Commission Meeting Agenda](#)**

**May 16, 2024 4:00pm-5:30pm**

**[Meeting Link: https://us06web.zoom.us/j/87303476286](https://us06web.zoom.us/j/87303476286)**

1. Call to Order- [Roll Call](#)
2. Division of Open Government Presentation
3. Approval of Minutes
  - a. **[April 2024 Full Commission Meeting Minutes](#)** (vote)
4. Chair Report- *Dr. Sarah Glenn-Smith*
  - a. Annual Planning Meeting
    - i. [Annual Planning Meeting June Full Commission Agenda 06.27.2024](#)
    - ii. Location- 6/27, 12:30-7PM
    - iii. Quorum requires 10 Commissioners in person
    - iv. Elections Committee- [Current Term End Dates](#)
      - Portal 5/13-6/13
      - Running for office
      - Secretary responsibility for Committee Meetings- Bylaw Change?
    - v. [ED Feedback and goals for next year](#) (6/7/24)
      - [ED Job Description](#)
  - b. Audit Update
  - c. Meetings with Appointing Authorities
    - i. Meeting with Senate President *Raise the Age* ([H.1710](#) / [S.942](#))
    - ii. Meeting with Gov's Chief Secretary of Boards & Commissions 5/16
    - iii. Meeting with Governor
    - iv. MCWL 5/21
    - v. Meeting with House Speaker
  - d. MCSW Communications Committee
5. Executive Director's Report- *Shaitia Spruell*
  - a. Strategic Plan
  - b. [AG's Office Division of Open Government Meeting Request](#)
  - c. [MCSW Policy Manual](#)
  - d. [Commissioner Experience Form](#)- due 6/7/24
  - e. Annual Report Draft
6. Treasurer's Report- *Tanisha Arena*
  - a. FY2024
    - i. Regional Grants- GAA Expenditure Object Code Correction / Transfer
    - ii. Scholarship Distribution
    - iii. Surplus Spend Down
  - b. [Trust Fund Legislative Request.docx](#)

- c. FY2025 Budget Update- [Senate Budget](#)
- 7. Program & Planning Report – *Dr. Aisha Miller*
  - a. Regional Commissions
    - i. [Regional Appointments](#) (vote) - Bristol County, Hampden County, Plymouth County
    - ii. Spring Regional Convening - Recap
  - b. [GELI](#)
  - c. [Commonwealth Heroines](#)
  - d. Emerita Program
  - e. [Speaker’s Bureau](#)
- 8. Legislative & Public Policy Report- *Mary-dith Tuitt*
  - a. [May Legislative Briefing](#)
  - b. Plymouth County Legislative Language Change
  - c. Act to An Act Relative to Missing Black Women, and Girls in Massachusetts ([H3913 Matrix](#)) (vote)
  - d. [Financial Literacy Bill](#) (vote)
  - e. Equal Rights Amendment Coalition
- 9. New Business
- 10. Adjourn

*Note: The listing of items are those reasonably anticipated by the Chair, which may be discussed. Not all items listed may be discussed and other items not listed may also be addressed to the extent permitted by law. The Chair may vary the order of items discussed.*

Updated 5/15/2024

**Attachments:**

[List of Commissioners](#)

[MCSW Policy Manual](#)

[Annual Planning Meeting June 27 2024.docx](#)

[2024 Audit](#)

[April 2024 Full Commission Meeting Presentation](#)

[April 2024 Meeting Minutes](#)

[Open Meeting Law-Deliberation](#)

[Dec 2023 OML Guide](#)

[FY2025 Draft Calendar](#)